Minnesota Correctional Facility-Red Wing

Work Readiness Expectations

| OID | Youth Name (Last, First) please print | Living Unit please print |
|------------------------------------|---|------------------------------------|
| Staff Nam | e please print | Date |
| Following are the basi | c expectations of my participation in the Work Readiness | Group. |
| I will: | k as schodulad in the proper uniform and with my ID so | -d |
| • | k as scheduled, in the proper uniform, and with my ID car | ru. |
| • | work uniform and ID card are in good condition. | |
| | rith respect and be polite. ipate in work readiness, treatment, and educational setti | ings |
| | nd seating assignments that are given to me. | iligs. |
| Accept work a | nd seating assignments that are given to me. | |
| I understand: | | |
| The Work Rea | diness Group is an important part of my overall treatmen | nt plan. |
| | uation is based on my job and programming performance | · |
| I must positive | ely participate in the Work Readiness Group to complete | my treatment plan goals. |
| My work evaluation | uation ratings are based on my involvement and progress | in all programs at MCF-RW. |
| I must get "Av | erage" or "Above Average" ratings in all areas of my worl | k evaluation to: |
| Have the | opportunity to participate in extra work program activiti | es; |
| Get pay i | ncreases; and | |
| o Be able t | o apply for a new job position. | |
| The pay sched | ule. | |
| Work Readine | ss Group policies. | |
| Unexcused ab | sences can result in a suspension. | |
| If I am suspen | ded twice in 30 days I cannot participate in extra Work Re | eadiness Group activities and will |
| not get a pay | raise. | |
| How to apply | for other job opportunities. | |
| | xpectations listed above were explained to me and I had Readiness Expectations and that I must positively particip nent plan goals. | |

Date

Staff Signature

Date

Youth Signature